

# Summer Volunteer Application 2020

## Volunteer Positions:

Dear volunteers, we are so happy that you are interested in helping us out at the ranch. Your commitment, knowledge, and fun spirit is what makes the ranch a fun and exciting place to be with the horses and kids. These hours can also be earned for school volunteering hours needed and college applications. I have listed below the positions that we would like to fill for lessons and summer camp this summer. Please check off all positions you would like to commit to for the full summer or full week of summer camp. We thank you again for your dedication and love for the horses and this program!

❖ **Camp Assistant.** Monday -Friday. 8:45am-1pm. We are dividing camp up a little different this year to keep it fun and exciting and safe. We are going to have the kids in groups and rotate through 6 stations: These stations include Grooming, Riding, Hiking/Hunting(with pictures), Crafts, Recreation, and Lunch Games. If you are interested in assisting at camp, please number the stations you would like to work in from the one you would like to do the most (#1) to the one you would least like to do(#5). We will try to give you the station you want. Then please check off the weeks you would like to volunteer. The more weeks you volunteer the more you get to ride and it really helps the camp run smooth. Thank you.

### **Grooming Assistant.**

Volunteers will help 1-2 students learn grooming tools, help the students groom and saddle their horses for riding. Volunteers help students learn about their horses, and enjoy braiding and decorating the horses.

**Lunch Games.** Volunteer will sit with campers during their lunch break, tell riddles and jokes, and play table games (i.e cards, spoons, etc.) All activities will be prepared planned by Heavens Hoofprints.

**Crafts.** Volunteers will assist campers with planned crafts. Volunteers enjoy hanging out with the kids and making their camp experience fun and special.

**Recreation.** Volunteers will engage the groups in fun games. This is a fun active station. As ll activities will be prepared planned for leader.

**\*All volunteers will be given a 30 minute lunch break, along with rotations in helping with kids and horses with cool down. A detailed schedule will be sent to you when you sign up.**

Volunteering as a camp assistant DOES require that you be there for the whole week. Check off each week you would like to volunteer: (see website for camp descriptions: [www.heavenshoofprints.org](http://www.heavenshoofprints.org))

Week 1: June 15-19: COWBOY'S AND COWGIRLS FOR JESUS

Week 2: June 22-26: JUMPING FOR JOY

Week 3: WALK. RIDE. RODEO.

Week 4: JULY 13-17: TRAIL RIDE ADVENTURE

Week 5: July 20-24: THE SADDLE CLUB

Week 6: JULY 27-31: Super Heroes

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## Student Assistant for Lesson's:

Monday Through Friday. Times Vary, See Below. This is a weekly commitment. Assistants will help students get their horse from their stall or pasture. They will assist them with saddling and bridling. When there is no students to help, they will help with ranch chores such as sweeping mats and tack room, cleaning helmets and grooming tools, raking dirt, etc. Their primary job is assisting students. Please see days and times below for job positions. Please check off each day you would like to volunteer:

\_\_\_ **Lesson Assistant**

- To Be Determined days and times
- If you know you want to assist in evening lessons, please check box above and we will contact you.

⊕ \_\_\_ **Muckers:** volunteers help clean stalls, rake the aisle, clean water buckets, and fill water buckets. This is a whole summer position. This is a Monday through Friday position. The hours would be first thing in the day. (2 positions) 7-9am.

## **Volunteer Earnings :**

**Camp Assistant.** Monday through Friday job from 8:45am-1pm. You are needed all 5 days. You will earn:

Volunteer for 1 week: earn 2 group lessons

Volunteer for 2 weeks: earn 4 group lessons

Volunteer for 3 weeks: Earn 6 group lessons or 1 week of Your Own Camp to Attend

Volunteer for 4 weeks: Earn 8 Group lessons

Volunteer for 5 weeks: Earn 10 Group Lessons

**Lesson Assistant:** Monday, Tuesday, Wednesday, or Saturday. This is what you will earn:

Volunteer for 2 hours a week: Earn ½ off a group lesson a week.

Volunteer for 4 hours a week: earn 1 group lesson a week

Volunteer for 6 Hours a week: earn 1.5 group lessons a week.

\*If you would like to discuss further volunteer hours and commitments, please call or see me and we can talk. I look forward to working with all of you.

\*\*Please note, as a volunteer, you are working for your earned hours, and therefore we will fill in the hours we need with assistants first. We will do our very best to give you the camps, and or lesson times you would like to volunteer. Thank you so much for your assistance.

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## Student Agreement

At Heavens Hoofprints Equestrian Center we love that kids want to be helping hands at the ranch. We want to encourage students to participate and be involved as much as they like. We created the volunteer job position to allow students who are 12 years and older, with at least 6 months of riding regularly, with Heavens Hoofprints, to apply for a volunteer position. We really enjoy working with the students and helping them learn a fun job skill, they learn responsibility, and they become mentors to the younger or more beginner students. While we do a lot of on the job training, we do offer training sessions for each season for all volunteers. To be a volunteer with Heavens Hoofprints Equestrian Center, students are expected to attend the training sessions for the season they are volunteering. This training allows us to go over the protocol in helping students, teaches safety around the horses, we go over emergency procedures, and it allows for fun bonding time with all volunteers. Heavens Hoofprints also tries to help students learn to be responsible with their hours. Please be on time for your volunteer hours. Showing up 5 minutes early is always a good plan to set your things down and get ready before the kids show up. We will provide a rooster list of all the volunteers available to volunteer. If a student is going to miss their volunteer hours, they will be expected to find a volunteer to replace them. If they can't find a volunteer they will be expected to come in. Please help each other out if you are available, this is beneficial for everyone. Our students and Mrs. Christine depend on her volunteer employees as much as you depend on me to have horses for you to ride during your lesson time. You are a very valuable person to this program. It is always a good plan, if you know you're going to be gone for vacation, to start asking who can cover you right away, so you are not stuck a few days before. I really appreciate all your efforts. We encourage and love that the students make friends at Heavens Hoofprints. We also want to remind students that when you volunteer that you are here as an employee and representative of Heavens Hoofprints. Please remember to never use bad language or course joking, please be respectful to all adults whether they are parents or other instructors or leaders, please bring any complaints to Mrs. Christine and please do not gossip about anyone. Please remember that when you are working, Mrs. Christine expects you to first make sure your horses and gear are ready for the students coming. Your next job is to help all students that are there to take a lesson or at camp. If you finish helping all students, please ask or look around for how you can be helping hands. If Mrs. Please feel free to ask how you can help if all your responsibilities are complete. Mrs. Christine wants you to be independent and responsible. Please try to look around and see how you can be helpful to the students and the ranch. There is always something to do for the horses, students, and ranch. If you can agree to be responsible for your committed hours or find someone to fill your hours and you are ready to be an assistant at Heavens Hoofprints, then please sign below. We welcome you with open arms and with big hugs.

Student Name:

Parent Name:

Student Phone Number: .

Parent Phone Number:

Student Signature:

Parent Signature:

Date:

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## Heavens Hoofprints Equestrian Center

### *Medical Release Form*

Parent/Legal Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #s: Home (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Work (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Cell (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Other (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Children's Names	List all Known Medical Conditions, Including Food Allergies and/or Drug Allergies. In Addition, Include Any and All Over-the-Counter and/or Prescription Drugs Taken Regularly.

In an emergency, please contact: \_\_\_\_\_

Relationship to child/children: \_\_\_\_\_

Phone #s: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

(\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Or contact: \_\_\_\_\_

Relationship to child/children: \_\_\_\_\_

Phone #s: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

(\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Physician's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #s: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Dentist's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #s: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

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Primary Insurance Company: \_\_\_\_\_  
Phone #s: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Billing Address: \_\_\_\_\_  
Policy Holder's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Relationship to child/children: \_\_\_\_\_  
ID #: \_\_\_\_\_ Group/Policy #: \_\_\_\_\_

Secondary Insurance Company: \_\_\_\_\_  
Phone #s: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Billing Address: \_\_\_\_\_  
Policy Holder's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Relationship to child/children: \_\_\_\_\_  
ID #: \_\_\_\_\_ Group/Policy #: \_\_\_\_\_

**Statement of Consent:** *(To be signed in the presence of a legalized notary public.)*

*In the event of an emergency or non-emergency situation requiring medical treatment, I, \_\_\_\_\_, hereby grant permission for any and all medical and/or dental attention to be administered to my child/children, in the event of an accidental injury or illness, until such time as I can be contacted. This permission includes, but is not limited to, the administration of first aid, the use of an ambulance, and the administration of anesthesia and/or surgery, under the recommendation of qualified medical personnel.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

As part of keeping your child safe, we ask that you please list all adults you give permission to pick up your child/children from camp.

- 1.
- 2.
- 3.
- 4.
- 5.

If you have any special instructions for us, please list them here. Thank you.